

## West Actions of Area Panel Meeting 15<sup>th</sup> February 2022

Deadline for staff to respond: 22<sup>nd</sup> April midday

Action	Who	Response
Keely and Rosemary to understand what information is being requested by Alison and respond to her list of questions.	Keely McDonald	In progress.  This is being followed up through the Estate Development Budget Task & Finish Group
Grant Ritchie to ensure Muriels guttering repair is completed properly.	Grant Ritchie Head of Housing Repairs & Maintenance	Outstanding – follow up work required as gutterwork was inadequate.
Ododo Dafe to contact Rosemary Whitehouse regarding residents contaminated water supply.	Ododo Dafe Head of Housing Strategy & Supply	In progress – water sample to be re-checked after decontamination.
Cllr Allcock to be updated on when estate inspections will start in the West Area, who the lead officer will be and if Cllr's can be involved in inspections.	Janet Dowdell / Teresa Reynolds	Estate Walkabouts are due to start in May 2022. All ward Cllrs will be sent communication about times, dates, and location of the first 3-month routes and meeting points. Communications will also be sent to tenant representatives who may want to join the walkabouts too.  We will aim to give at least 2 weeks' notice of the first walk about.
Service Improvement Group resident involvement guide to be procured and bought to next meeting.	Sam Warren	Information about each Service Improvement group is in the AP papers
Democratic Services to circulate information regarding the ways resident can engage with the Housing Committee.	Thomas Bald / Francis Mitchell	Circulated with the AP papers
Robert Walker to provide more detailed responses to	Robert Walker <a href="#">@Robert Walker</a>	

questions on page 20 of February's Agenda.		
Member of Parking Customer Services to attend next meeting.	Sam Warren / Community Engagement	<p>Parking have confirmed that the Hove Customer Service Centre is now open for anyone without access to the internet who wishes to apply for a permit and anyone that needs any support accessing council services online.</p> <p>Please be aware this is a support centre for all council services not just parking and residents will <b>not</b> be able to come in and walk away with a permit.</p> <p>There was not room on the agenda to have a member of the parking team at the meeting in May.</p>
Sam Warren to arrange meeting with CityClean regarding dog-waste bins Greenleas Park.	Sam Warren	<a href="#">@Diane Coe</a> are you okay to follow up on this one please?
Sam Warren to arrange a separate meeting for residents to do the Area Panel review SWOT analysis.	Sam Warren	This meeting has now happened, and the results of the information gathered has been added to the overall Area Panel Review.
Grant Ritchie to contact Muriel Briault regarding a leak on her property.	Grant Richie Head of Housing Repairs & Maintenance	I have emailed Muriel 19/04/22 for further details